

SPEAKER REGISTRATION AT II-VI WORKSHOP

All speakers, except where specific prior agreement exists, are required to pay registration fees. On-line registration or a downloadable registration form will soon be available at <http://www.ii-viworkshop.org/>.

GUIDELINES FOR II-VI WORKSHOP POSTERS

The poster session is intended to provide presentations judged to be best suited to this more interactive format. The success of a poster session is attributed not only to the high quality of the papers selected but also to the authors' adherence to the following guidelines for effective presentation in poster format.

The key guideline is that the poster should **not** consist of a copy of the manuscript; instead it should allow the attendees to recognize the key points of the work easily from a distance of at least 3 meters and to facilitate more detailed discussions with the authors. Often the best poster comprises a few large graphs/illustrations annotated clearly to show the viewer why each is significant, with only enough text to headline key points like purpose, conclusions, and impact.

The II-VI Workshop Poster Session will be held on Tuesday, November 19, 2019 from 6:00 pm to 7:30 pm at the Embassy Suites Chicago, Downtown Lakefront. All poster authors are expected to be by their poster during those hours. The room will be open for poster setup beginning after lunch on Tuesday. A 4 feet high x 8 feet wide bulletin board with ample tacks will be available. Your poster should remain up all day on Wednesday and until 2:00 PM on Thursday. You will be required to remove your presentation from the poster board at 2:00 pm on Thursday, November

Specific Guidelines

- An area 12 in. high and 9 in. wide in the top left corner of the poster board will be used by the II-VI Workshop for poster identification.
- The poster will typically consist of a number of 8.5 x 11 in. pages tacked to the bulletin board, although larger paper formats are acceptable and even desirable.
- One page is to consist of the paper title, authors and affiliation.
- A second page is to consist of a brief abstract outlining the key points of the paper.
- Use a **minimum** font size of 18 points for text and 30 points for headings.
- Limit text to 4-6 key points per page
- Limit graphs or illustrations to 2 per page
- Appropriate use of color is encouraged.

Extended Abstracts/JEM Submissions

Four-page Extended Abstracts of all papers/poster presentations will be published in the *Book of Extended Abstracts*, which will be distributed at the Workshop. Please include your telephone, fax, and e-mail address in the author's byline. To help you with the preparation of your Extended Abstract, a list of instructions is posted on the [conference website](#).

In order to ensure that your abstract is printed to appear as you intend it is strongly advised that abstracts be submitted as a .pdf file. If unable to submit as a pdf file, a MS Word file will also be acceptable. Your Extended Abstract should be submitted online at the link in the bottom of your acceptance letter. If your link is not working or you misplace it, please email Samantha Tola (stola@pcm411.com) for assistance.

YOUR FOUR-PAGE EXTENDED ABSTRACT, INCLUDING ALL ILLUSTRATIONS, MUST BE RECEIVED BY AUGUST 23, 2019.

Submit your U.S. Workshop on the Physics and Chemistry of II-VI Materials 2019 paper to the **Journal of Electronic Materials**

The *Journal of Electronic Materials* (JEM) will be publishing a collection of peer-reviewed papers from the U.S. Workshop on the Physics and Chemistry of II-VI Materials 2019

Guest Editors:

[Insert guest editor names]

Submission Instructions:

- Submit your article at jems.edmgr.com by January 10, 2020.
- Be sure to select the article type SI: 2019 U.S. Workshop on Physics and Chemistry of II-VI Materials from the dropdown menu.
- Questions? Contact [Guest Editors]

Manuscripts will be evaluated according to the same high standards as would be applied to any article published in the journal. Authors are encouraged to read carefully and comply with the [Instructions for Authors](#) on the JEM website. Manuscripts submitted after the deadline may not be considered for the collection; however, late submissions may still be considered for publication in another issue of the journal as an original article.

About the Journal:

The *Journal of Electronic Materials* (JEM) reports monthly on the science and technology of electronic materials, while examining new applications for semiconductors, magnetic alloys, dielectrics, nanoscale materials, and photonic materials. The journal welcomes articles on methods for preparing and evaluating the chemical, physical, electronic, and optical properties of these materials. Specific areas of interest are materials for state-of-the-art transistors, nanotechnology, electronic packaging, detectors, emitters, metallization, superconductivity, and energy applications. All submissions to the *Journal of Electronic Materials* must be within its scope, and advance scientific knowledge by addressing important questions relevant for the research of electronic materials, as well as adhere to the highest principles of scientific ethics.

Review papers on current topics enable individuals in the field of electronics to keep abreast of activities in areas peripheral to their own. JEM also publishes select papers from conferences such as the Electronic Materials Conference, the U.S. Workshop on the Physics and Chemistry of II-VI Materials, and the International Conference on Thermoelectrics. The journal benefits both specialists and non-specialists in the electronic materials field.